



2007

SINGLE FAMILY RESIDENTIAL BUILDING PERMIT APPLICATION REQUIREMENTS

- Home Owner's Protection Form – For new homes only** (Contact Homeowners Protection Office (HPO) at 604.646.7050)
- Title Search – dated within the last thirty (30) days** (see reverse for more information on how to obtain)
- Topographical Survey** (Original drawing signed and sealed by a BC Land Surveyor)
- Underpinning/Shotcrete Legal Agreement** (from adjacent property owners – Notarized by Notary Public or Lawyer)
- Form A – “Owner's Acknowledgement of Responsibility & Undertakings”** (Original Form A signed by owner)
- Form B – “Proof of Professional Liability Insurance** (Original Form B signed and sealed required from all engineers)
- Building Permit Information Sheet** (completed by designer)
- Two (2) Sets of Drawings** (To Scale: ¼”=1'-0”) (Drawing requirements can be found on-line in our Building By-laws #1782 – City website www.city.whiterock.bc.ca)
- Driveway Section Detail** (Siteplan to show proposed driveway slope percentage (%) – Max. permitted slope is 15%)
- Structural & Geotechnical Engineered Drawings and Schedules B1 & B2** (Originals signed and sealed required)
- Building Envelope Engineer Schedules B1 & B2** (Originals signed and sealed required)
- Two (2) sets of Engineered Sprinkler Drawings and Hydraulic calculations c/w original Schedules B1 & B2*** (By sprinkler engineer) * As of January, 2003
- EPCOR White Rock Water Serviceability Form – Original signed copy required** (form completed by homeowner and signed by EPCOR White Rock Water – See back for contact info.)
- Owner is required to confirm depth of sewer services.** Contact Trish @ Engineering (604) 541-2181 to find out whether a storm sewer pump will be required.

To obtain a Title Search for your property, you can:

- **Go to Land Title Office located at #300 – 88 6th Street, New Westminster, BC, V3L 5B3 (Tel: 604.660.8141) and bring with you the Legal Description of the property in question or the PID number. The cost is \$9.50**
- **Mail the information, including payment and a copy will be sent to you by mail.**
- **Have your Lawyer or Notary obtain a copy on your behalf or**
- **Have an Agent for Lawyer obtain a copy.**

EPCOR White Rock Water:

Unit 102 – 1440 George Street
White Rock, B.C., V4B 4A3
604.536.6112