

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



GOVERNANCE AND LEGISLATION COMMITTEE

February 5, 2010

A regular meeting of the **GOVERNANCE AND LEGISLATION COMMITTEE** will be held in the **COUNCIL CHAMBERS** at City Hall on **MONDAY, FEBRUARY 8, 2010** following the Public Hearing and Regular Council meetings scheduled for **7:00 p.m.** for the transaction of business as listed below.

T. Arthur
City Clerk

A G E N D A

1. AGENDA APPROVAL

RECOMMENDATION:

THAT the Governance and Legislation Committee adopt the agenda for its February 8, 2010 meeting as circulated.

2. PREVIOUS MINUTES

Governance & Legislation Meeting – January 25, 2010

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RECOMMENDATION:

THAT the Governance and Legislation Committee adopt the minutes for its January 25, 2010 meeting as circulated.

**3. DRAFT FACILITY RENTAL FEE WAIVER POLICY -
LEISURE SERVICES - 707**

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The attached draft Facility Rental Fee Waiver Policy - Leisure Services Policy - 707 is attached for Council consideration.

RECOMMENDATION:

THAT the Governance and Legislation Committee:

- a) receive the draft Facility Rental Fee Waiver Policy - Leisure Services Policy – 707;
and
- b) endorse the policy be forwarded to Council for adoption.

4. MOTION TO CLOSE THE MEETING

RECOMMENDATION:

THAT the meeting of the Governance and Legislation Committee scheduled for February 8, 2010 be closed pursuant to the *Community Charter* provisions, Section 90 (1) (i), as follows:

“90 (1) A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**5. ADJOURN THE MEETING UNTIL COMPLETION OF FEBRUARY 8, 2010
CLOSED MEETING**

6. CLOSURE

PRESENT: Councillor McLean, Chairperson
Mayor Ferguson
Councillor Anderson
Councillor Campbell
Councillor Fathers
Councillor Meyer
Councillor Sinclair

STAFF: P. Clark, City Manager
T. Arthur, City Clerk

The meeting was called to order at 6:07 p.m.

1. AGENDA APPROVAL

2010-GOV-001

It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopts the agenda for its January 25, 2010 meeting as circulated.

CARRIED

2. PREVIOUS MINUTES

Governance & Legislation Meeting – December 7, 2009

2010-GOV-002

It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopts the minutes for its December 7, 2009 meeting as circulated.

CARRIED

3. POLICY REVIEW

Report dated January 25, 2010 from the City Clerk titled “Policy Review”.

2010-GOV-003

It was MOVED and SECONDED

THAT the Governance and Legislation Committee:

- a) receive for information the January 25, 2010 report from the City Clerk titled “Policy Review”;
- b) recommend to Council the endorsement of Policy:
 - i) Administration 202 – Naming of City Facilities; and
 - ii) Council 114 – Council Goals / Priorities / Strategic Planning Process; and
 - iii) Council 115 – Lobbyist Registration.

2010-GOV-004

Amending Motion #1

It was MOVED and SECONDED

THAT Council endorses the following on table amendments to proposed Council Policy 115 – Lobbyist Registration:

2. DEFINITIONS

(f) "lobbyist" means an individual:

- a) who, for payment, undertakes to lobby on behalf of a client; or
- b) who is employed by a person or organization and a significant part of whose duties as an employee is to lobby on behalf of:
 - the employer, or
 - if the employer is a corporation, on behalf of any subsidiary of the employer or any corporation of which the employer is a subsidiary; or
- c) an applicant who specifically attempts to influence a decision in relation to all types of land use and development applications.

4. REQUIREMENT TO FILE A LOBBYIST REGISTRATION

4.1 A registration in the prescribed form identified as Schedule "A" to this Policy and containing the information required by Section 5 is to be filed with the Clerk by a lobbyist, prior to entering into an undertaking to lobby.

4.2 Where an applicant approaches a member of Council or the City's Board of Variance Committee to specifically attempt to influence a decision in relation to all types of land use and development applications, it is the responsibility for the member of Council or the City's Board of Variance Committee to verify if lobbying registration has been filed with the Clerk.

If the member of Council or the City's Board of Variance Committee establishes the applicant has not registered as a lobbyist and they still attempt to lobby it is the responsibility and obligation, through the Code of Conduct bylaw, for the member of Council or the City's Board of Variance Committee:

- a) to notify the applicant of the City's Lobbyist Registration policy;
- b) contact the Clerk so the lobbying can be documented in order to preserve public transparency; and
- c) inform the City Manager of the incident; and

Schedule A

Add a provision to the Lobbyist Registration Form for the Clerk to fill a reported incident of lobbying without registration that will include date, name and the subject matter and date that the City Manager was notified.

CARRIED

Councillors Anderson, Meyer and Mayor Ferguson voted in the negative

Amending Motion #2

2010-GOV-005

It was MOVED and SECONDED

THAT Council authorizes the word *verify* be deleted and the word *determine* be inserted in its place from the first paragraph of Section 4.2.

CARRIED

Amending Motion #3

2010-GOV-006

It was MOVED and SECONDED

THAT Council authorizes the words “*or other person working on behalf of an applicant*” be inserted after the words *an applicant* in Section 2(f) (c).

DEFEATED

Councillors Anderson, Campbell, McLean, Meyer, Sinclair
and Mayor Ferguson voted in the negative

Council requested to consider motion 2010-GOV-003 in distinct propositions.

2010-GOV-007

It was MOVED and SECONDED

THAT the Governance and Legislation Committee:

- a) receives for information the January 25, 2010 report from the City Clerk titled “Policy Review”; and
- b) recommends to Council the endorsement of Policy: Administration 202 – Naming of City Facilities.

CARRIED

2010-GOV-008

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommend to Council the endorsement of Policy: Council 114 – Council Goals / Priorities / Strategic Planning Process.

CARRIED

2010-GOV-009

It was MOVED and SECONDED

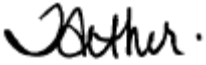
THAT the Governance and Legislation Committee defers decision regarding draft policy: Council 115 – Lobbyist Registration as amended, until a future Governance and Legislation Committee meeting, in order for staff to bring forward a legal opinion regarding the proposed policy including consequences should it not be adhered to.

CARRIED

4. CLOSURE

The Chair declared the meeting concluded at 6:47 p.m.

Councillor McLean, Chairperson



T. Arthur, City Clerk

THE CORPORATION OF THE
CITY OF WHITE ROCK



Policy Title: **FACILITY RENTAL FEE WAIVER POLICY**

Policy Number: **LEISURE SERVICES - 707**

<i>Date of Council Adoption:</i>	<i>Date of Last Amendment:</i>
<i>Council Resolution Number:</i>	<i>Historical Changes (Amends, Repeals or Replaces):</i>
<i>Originating Department:</i>	<i>Date last reviewed by the Governance and Legislation Committee:</i>

Policy:

- 1) A facility rental fee will be charged for use of a city facility in accordance with the City's Fees and Charges Bylaw.
- 2) The following activities are exempt of payment of a facility rental fee:
 - Direct City Activities
 - City Sponsored and Managed Events (Example: Canada Day)
- 3) The following established events are grandfathered where the facility rental fee **only** will be waived:
 - Nite of Hope
 - Peace Arch Hospital Gala
 - Vintage Affair
 - Community Policy - Fundraiser
- 4) Any new groups/organizations requesting a facility rental fee waiver must be approved by City Council.

Criteria for consideration of exemption of payment of a facility rental fee by City Council is limited to:

- Non-profit organizations that service the residents of White Rock; and/or
- Events will be a benefit to the City of White Rock and its residents.

Rationale:

This policy is established to ensure all individuals and organizations are treated fairly regarding consideration of waiver of facility rental fees. It outlines exemptions, grandfathered events and sets specific criteria by which Council will consider a rental fee waiver for use of any of the City of White Rock Leisure facilities.