

Integrated Facility Project

CWR/CHI/PACC

Meeting of the Steering Committee

MINUTES

Monday March 30, 2009

7:30 am at City Hall in City Hall Board Room

Present: Peggy Clark, Rita Clarkson, Len Fowler, Claudia Friese, Colleen Hart, Sandra Kurylo, Dave Mitchell, David Pollock, Greg Scott, Darrell Zbeetnoff, Kasian Architects

1. Discussion took place related to Architects role.
2. Kasian: Tyler took the group through the Option D SK1 rev2. Next Steps will be to meet with the consultant team and continue with the process.

DZ asked the team to note the need to maintain viewing area and watch ceiling heights.

LF moved that the Steering Committee proceed with Option D and that the architects be given direction to proceed. MSC

DM, DZ, CH, SW, LF each gave their asked for the approval on behalf of the groups they represent for Option D. (See attachment)

3. Schedule & Budget

Kasian/Schmidt Architects presented the following schedule:

- March 30, 2009 Steering Committee Approval
- March 31, 2009 Design Team meeting – Consultants only
- April 2, 2009 Code review
- April 7, 2009 Working Group meeting (Tuesday at 4pm) design development, detailed room layouts and access.
- April 13, 2009 Preliminary structural, mechanical, and electrical Concepts
- Immediately Obtain from client legal survey, topographical survey, and geotechnical report.

(See page 3)

The AGM for the PACC is May 6th and the Architects have agreed to attend this meeting. DM indicated that the architects should work with the PACC and May 6th is a good time to attend and explain the project. This will allow them to include discussion related to the location of temporary facilities.

Budget: Van Bots presented the budgets at the next juncture they will compare with the last budget.

The consultant fees for architect and construction management have not increased.

The grant programs may require that there be different types of invoicing. DP noted that we are now working to a project budget of \$6,447,669.

If the budget changed then approval would come back to the Steering Committee. DP stated that the next steps for detailed design should be done with the working group.

PC Indicated that the building permit fees would not be charged but needs to be in to maximize the grant.

(See page 4)

4. Communication Plan:

PC indicated that the communication plan needs to begin.

The communication Plan group will consist of Colleen Pepper and RC CWR), Shanon MacDonald (PACC) and Jackie Smith PAHCHF.

Government Liason will receive information from PC. Via email. A press release and FAQ would be the first step.

5. Operating Agreements

DZ indicated that the OA's are important for the Club. The 1.6% capital works reserve is still part of the budget for FHA and the City based on percentage of program use.

Discussion took place related to the capital works reserve and it is attached as page 5.

SK indicated that in the new PACC lease there will be requirements for the Club to look after their capital and maintenance.

Options relatd to the OA"S can be discussed at the next Steering Committee meeting.

Preliminary	Revision Date		2010	
	27-Mar-09		2009	2010
Centennial Integrated Facility - Work Program (Weekly)				
Work Stages	Start Date	End Date	Duration	
	16-Mar-09	10-Apr-09	4 weeks	
B) Monthly Design Review - Working Group Client Sign-off - end of phase - Steering Committee	13-Apr-09	5-Jun-09	8 weeks	
B) Monthly Design Review - Working Group Client Sign-off - end of phase - Steering Committee	8-Jun-09	29-Aug-09	12 weeks	
	17-Aug-09	11-Sep-09	4 weeks	
	14-Sep-09		TBC	

Month	Week	2009	2010
March	Week X		
March	Week 1		
March	Week 2		
March	Week 3		
March	Week 4		
March	Week 5		
March	Week 6		
March	Week 7		
March	Week 8		
March	Week 9		
March	Week 10		
March	Week 11		
March	Week 12		
March	Week 13		
March	Week 14		
March	Week 15		
March	Week 16		
March	Week 17		
March	Week 18		
March	Week 19		
March	Week 20		
March	Week 21		
March	Week 22		
March	Week 23		
March	Week 24		
March	Week 25		
March	Week 26		
March	Week 27		
March	Week 28		
March	Week 29		
March	Week 30		
March	Week 31		
March	Week 32		
March	Week 33		
March	Week 34		
March	Week 35		
March	Week 36		
March	Week 37		
March	Week 38		
March	Week 39		
March	Week 40		
March	Week 41		
March	Week 42		
March	Week 43		
March	Week 44		
March	Week 45		
March	Week 46		

Next Steps

CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	COMMENTS
1000	Architectural and bldg consulting fees	1	Isum	740000.00	740,000	
1000	General Conditions	1	Isum	605691.24	605,691	12 month Schedule
2090	Demolition	1	Isum	58807.30	58,807	Asbestos abatement Nic
2200	Excavation	1	Isum	48789.99	48,790	
2200	Backfill	1	Isum	31014.72	31,015	
2260	Foundation Drainage	312	lnft	20.00	6,238	
2500	Asphalt Paving	3,352	sqft	4.00	13,408	
2537	Concrete curbs	568	lnft	25.00	14,200	
2545	Concrete Sidewalks	1,440	sqft	7.00	10,080	
2545	Traffic Signage	5	each	500.00	2,500	
2710	Site Services	1	Isum	39900.00	39,900	
2710	Fire Truck Access Road	1	Isum		0	Not Required
2815	Site fencing	60	lnft	100.00	6,000	
2900	Landscaping, Irrigation, Site furnishings	1	Isum	9450.00	9,450	
3100	Structural Formwork and conc placing	1	Isum	124,844.93	124,845	
3210	Concrete Reinforcing	31,947	lbs	1.00	31,947	
3210	Welded wire mesh to topping	11,875	sqft	0.50	5,938	
3340	Concrete Supply	422	cuyd	150.00	63,340	
4200	Masonry	660	Isum	15.00	9,900	
5110	Structural Steel Roof floor/roof framing 2nd floor	9,500	sqft	20.00	190,000	
5110	Structural Steel Roof roof framing	9,500	sqft	15.00	142,500	
5300	Steel floor deck	9,500	sqft	4.00	38,000	
5300	Steel roof deck	9,500	sqft	3.50	33,250	
5510	Misc Metals	1	Isum	38,350.00	38,350	
6100	Rough Carpentry	1	Isum	12724.83	12,725	
6200	Finish Carpentry	1	Isum	19530.00	19,530	
6400	Millwork	1	Isum	96700.00	96,700	
7160	Dampproofing	1,908	Isum	0.60	1,145	
7210	Misc Insulation	1	Isum	5000.00	5,000	
7220	Spray Insulation	0	Isum	3.00	0	
7230	Spray Fireproofing	0	sqft	4.00	0	
7410	Metal Wall Cladding	1	Isum	285740.00	285,740	
7500	Membrane Roofing & Flashing	9,500	sqft	15.00	142,500	
7700	Roof Hatch	1	Isum	1000.00	1,000	
7800	Skylights	2	each	1500.00	3,000	
7840	Fire Stopping	1	Isum	2500.00	2,500	
7920	Misc Caulking	1	Isum	2500.00	2,500	
8100	Doors & Frames	61	each	300.00	18,300	
8360	Rolling Grilles	5	each	5000.00	25,000	
8700	Finish Hardware	61	each	400.00	24,400	
8900	Storefront Aluminum Windows, Glazing	1	Isum	55000.00	55,000	
9250	Steel Stud Drywall, Acoustic Ceilings	1	Isum	246634.68	246,635	
9300	Ceramic Tile	1	Isum	38157.30	38,157	
9650	Floor Coverings	1	Isum	138939.66	138,940	
9900	Painting	1	Isum	37320.17	37,320	
10110	Marker boards	18	each	250.00	4,500	
10150	Toilet Partitions	12	each	700.00	8,400	
10260	Wall and Corner guards	13	each	100.00	1,300	
10350	Flag Pole	1	each	3,000.00	3,000	
10430	Signage interior and exterior	1	each	5,000.00	5,000	
10500	Lockers	60	each	350.00	21,000	
10520	Fire Protection Specialties	4	each	150.00	600	
10652	Folding Partitions	313	sqft	30.00	9,394	
10800	Washroom Accessories	1	Isum	2650.00	2,650	
11445	Food Services Equipment	1	Isum	250,000.00	250,000	
11445	Kitchen Fire Suppression System	1	Isum	6,000.00	6,000	
12490	Window Treatment	850	sqft	5.00	4,250	
12480	Floor Grilles	1	each	1,500.00	1,500	
14000	Elevator	1	each	80,000.00	80,000	
15400	Plumbing	1	Isum	109200.00	109,200	
15300	Fire Protection	19,000	sqft	3.00	57,000	
15500	HVAC	1	Isum	282000.00	282,000	
16000	Electrical	1	Isum	228000.00	228,000	
17000	Contingency @ 5%	1	Isum	187,701.71	187,702	
17000	Cash Allowance for FF&E	1	Isum	350,000.00	350,000	*
	Sub Total				5,031,736	
	Insurance @ 0.7%	1	Isum	35222.15	35,222	
	Bonding @ 0.6%	1	Isum	30190.42	30,190	
	Subtrade Bonding @ 1.2%	1	Isum	28581.79	28,582	
	Building Permit 0.9%	1	Isum	45285.62	45,286	
	Head Office Fee	1	Isum	195000.00	195,000	
	TOTAL BUDGET				5,366,016	GST Not Included
	Cost per sqft	18,000	sqft		298.11	GST Not Included
	Upgrades to Existing Curling Rink				1,081,653	GST Not Included
	Total For Addition and Seismic Upgrades upgrades to rink				6,447,669	GST Not Included

Mayor's Office (604) 541-2131
City Administrator's Office (604) 541-2133
City Clerk's Office (604) 541-2127
Fax (604) 541-9348

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK B.C. V4B 1Y6



2000 SEPTEMBER
REFERENCE: COUNCIL

FINANCE - No. 303

POLICY: CAPITAL WORKS RESERVE

- A. Council will establish a Capital Works Reserve for the purpose of replacing or carrying out major maintenance of existing facilities (structures and fixed equipment) in accordance with the Five Year Financial Plan.
- B. A capitalization rate of 1.67% (which equates to a sixty year life) will be utilized.
- C. Annually, the Treasurer will advise Council as to how the policy is being achieved.

RATIONALE:

To provide money for the replacement and upkeep of existing structures and fixed equipment.