

Integrated Facility Project

CWR/CHI/PACC

Meeting of the Steering Committee

MINUTES

Revised March 23, 2009

Monday, February 16, 2009

7:30 am at City Hall in City Hall Board Room

Present: Peggy Clark, Sandra Kurylo, Rita Clarkson, Laurie Gold, Sandy Wightman, Len Fowler, David Pollock, Darrell Zbeetnoff, Greg Scott Colleen Hart (FHA)

1. PACC voted on February 11, 2009 and information circulated stated the following:

The four options presented by the consultants to the CHI Steering Committee of February 02, 2009. The BOD of the PACC supported Option 3 subject to the following conditions that:

1. The size of upstairs the "PACC dedicated" viewing area is increased in size as the proposed viewing area is less than what the membership has now. The BOD recommends it be increased to 1,680 square fee;
2. The adjoining studio be directly open to full access by PACC, with the ability to be closed off when required for CHI use;
3. The combined space of the viewing lounge and the adjoining studio has the maximum occupancy load possible, given the requirements of the building codes and the requirements set by a Liquor license.

Current capacity is 105 and the desired capacity is 150.

SW The goal of the PACC is to enlarge the viewing area and ensure that the studio is included in licensed area.

DP will follow up and see what the Liquor License requirements are and inquiry whether the studio can be included in the licensed area.

2. Council Planning Session: PC has requested a planning meeting with Council for Monday, February 23 at 6pm to bring them up to speed on the Integrated Facility. Colleen Hart and Partners in Caring representatives will be asked to be in attendance and present.
3. Communication Strategy: discussion took place with respect to a communication strategy. The PACC wanted to have information for their Board for Thursday Feb 26th

It was discussed that there should be a Fact Sheets fro all those involved and it could include FAQ.

Jackie Smith should take the lead and the group should have a rep from the PACC. Rita will contact the rep from PACC to ensure she is aware of this commitment.

4. Working Groups discussion took place as to the members of the Working Group and they are as follows:

Dylan Chipperfield , George Cawdry (FHA)L, Rita Clarkson , David Pollock City,
Murray Sereda , Greg Scott PACC Don McCoy Alternate, Sandi
Wightman , Len Fowler Partners in Caring

The Working Group will be making recommendations to the Steering Committee.

5. Architect Options: The Steering Committee made a motion to proceed with OPTION 3 and they included in the motion direction to the Architects to move on to preliminary design and that a cost estimate come back once that was in place.
MSC

6. Operating Agreements:

Issues were discussed and they included

Capital Work Reserve: needs to be clarified and there has to be discussion at council on this policy.

Preliminary Clause: There needs to be reference to the Service Model.

The operating agreement was reviewed and there were recommendations made for revisions.

SW requested assurance that the FHA is going to stay involved for the long term. The FHA board is behind the project in principle and will take leadership to ensure the project is sustainable. The board is supportive because it reflects partnerships and the focus is to be proactive.

Next Meeting:

Monday, March 23, 7:30am at White Rock City Hall