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THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**2001 AUGUST**  
**REFERENCE: COUNCIL**

**FINANCE - No. 302**

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**POLICY: GRANTS-IN-AID**

1. Annually, at the Statutory Meeting of City Council, the Mayor shall appoint a Grants Review Committee to consist of the Mayor, the Chairman of the Finance Committee, one other Councillor and any others that the Mayor believes would be necessary.
2. Applications shall be sent annually to previous year's recipients, and the deadline for receipt of applications shall be February 15th. No further grant applications shall be received after that date.
3. The Grants Review Committee shall be responsible for reviewing grant applications received and shall prepare a recommended list of grant recipients and the suggested grant for each. This list shall be presented to City Council for review and approval no later than April 15.
4. The Grant Review Committee shall confine its allocation to 95% of the total grant-in-aid budget. The remaining 5% shall be held back in the event of a worthy late submission.
5. To be eligible for receiving a grant the following criteria shall be considered:
  - a. Only Semiahmoo Peninsula, community-run organizations may be considered.
  - b. Membership in the group, team, or society applying for the grant should be at least 25% from White Rock. Notwithstanding, if in the opinion of the Committee the group will bring some substantial benefit to the community, then approval may be granted.
  - c. An individual requesting a grant must be a White Rock resident or must be representing White Rock in a provincial, federal, or international event. Notwithstanding, exceptions can be made if the applicant has a current affiliation with the City or has made a significant contribution to the City in the past.
  - d. Grants shall not be approved where the stated or likely purpose is to pay for past deficits or debts incurred by the organization.

- e. A sports team or club will only be considered for a grant if they are regional or provincial champions, are identified with White Rock, and are participating in national, Western Canadian, or international competition.
  - f. The grant must be used in accordance with Section 269 (h) contributing to the general interest and advantage of the municipality.
  - g. Incorporated entities must submit its most recent audited or independent accountant's review of financial statements and a budget approved by the Board of Directors.
  - h. All grant recipients must report to Council, the use of the grant funds, on or before December 31. If recipients fail to submit a report they will be ineligible in the subsequent year.
  - i. Should applicants require funds prior to July 1, that this be indicated on the application.
6. Notwithstanding 5(b) above, a group, team, or society may be given a grant-in-aid if it is the opinion of Council that such an award would be in the best interest and for the benefit of the City.

### **RATIONALE:**

The intent of the deadline is to ensure applications are received and processed effectively. A date must be provided for applicants otherwise the requests tend to trickle in over a long period of time. Anything after the deadline date will be required to go to Council for consideration.

A hold-back of unallocated money is required to deal with unforeseen or late-rising events or applications.

Non-community based organizations will not be considered because people in the community have many opportunities to contribute to them at other times. Since Council is merely redirecting the taxpayer's money it is not believed to be appropriate to make these kinds of choices for the taxpayers.

A reasonable percentage [see 5 (b) above] of the membership benefiting from the grant should be taxpayers or residents of the City - otherwise they could request a grant from their own City Council.

Grant recipients should be doing works, which benefit the people of the City or bring favourable publicity to the City and in so doing raise civic pride and awareness.

Individuals or sports teams representing the City should be doing so in a capacity which is official (i.e. representing the province or the country) and at a high level of competition - groups going on self-sponsored tours in which they have no official capacity should not receive grants. Examples of groups who have applied in the past but would not qualify for a grant are: school rugby teams on tour, highland dancers troupe on tour, and a dance company performing in a recital overseas.